

20-20 CLASSROOM TRAINING

2-Day Courses Offered For: 20-20 Worksheet • 20-20 CAP Studio
20-20 Giza Studio • 20-20 Visual Impression • 20-20 Catalog Express

EXPERT TRAINING FROM OUR PROFESSIONALS

20-20 offers complete training in a 2-Day course. Visit the 20-20 commercial office headquarters in Grand Rapids, Michigan. Learn from on-staff 20-20 trainers and maximize your investment in 20-20 software by becoming a more knowledgeable and efficient user.

Receive recommendations on meals, transportation and one night accommodation.

Training gets you out of the office, away from your phone, and allows you to concentrate in a dedicated learning environment for 2-Days.

20-20 University will provide the facility, computers with the software installed, manuals and our professional Instructor.

Cost for 2-day course is \$590. Personal expenses including accommodations not included.

BENEFITS

LIVE

All traditional courses are live and instructor led with a 10 student limit. They are comprehensive, covering a variety of topics.

INTENSIVE

2 days of dedicated, continuous software training.

FOCUSED

Students are at a dedicated site/location for a specified periods with minimal distractions.

COMPREHENSIVE

The complete set of course topics are covered in a preplanned, organized fashion to maximize learning over a limited time.

CUSTOM

Courses may be adapted to specific needs and business processes.

PERSONAL

In-person interaction promotes closer attention to individual student needs.

INTRODUCTION TO 20-20 CAP STUDIO

This two day, beginning level course is designed to give the student a complete overview of the CAP Studio program, as well as a basic summary of AutoCAD, with practice exercises and applications. The course walks you through a standard project to introduce you to many of the features that make CAP Studio 3 a powerful and flexible design and specification tool. 20-20 Visual Impression will also be covered as an additional tool to assist in visualizing and specifying a project. This course is intended for designers, facility managers, and sales people new to CAP Studio that understands the basics of AutoCAD.

INTRODUCTION TO 20-20 GIZA STUDIO

This two-day, beginning level course is designed to give a new user to 20-20 Giza Studio with a design background a complete overview of the 20-20 Giza Studio including Giza Designer and 20-20 Worksheet programs. With practice exercises and applications, this course is designed to walk a new user through a standard project from beginning to end, as well as introduce many of the features that make 20-20 Giza a powerful and flexible sales and design specification tool. 20-20 Visual Impression will also be covered as an additional tool to assist in visualizing and specifying a project. This course is best suited for designers and sales professionals who are new to 20-20 Giza Studio and would like to be proficient at using the software.

20-20 CATALOG EXPRESS

This 2-day class in Grand Rapids, MI is designed for manufacturers and Dealerships who want to create their own catalogs based on manufacturer catalogs for their specific use. First day will be general product and program overview in AM and creating a simple catalog in the PM. Second day will be a brief review of the first day then more in-depth training on Options, Swatches, etc. in the AM then begin building their actual catalog in the PM. Prerequisites: An understanding of 20-20 Worksheet. Required Materials: Manufacturers to bring price books, spec guides and electronic information for a single catalog as a test case (for 2nd day). Jpegs of images for swatches, etc. Users are welcome to bring their own laptop computers.

20-20 WORKSHEET: 2-DAY AGENDA

This two day course is designed to give the student a complete overview of the entire 20-20 Worksheet program. With practice exercises and applications, you'll learn how to walk through a standard project and take advantage of the feature that makes 20-20 Worksheet a powerful and flexible design specification tool. This course is designed for anyone who adds specifications from a drawing program or simply from a 20-20 Worksheet file.

CLICK [HERE](#) TO REGISTER ONLINE

TRAINING SCHEDULE (Please circle the dates that you would like to attend and fax with the registration form.)

January 23 - 24 Worksheet	January 25 -26 CAP Studio
February 6-7 Worksheet	February 8-9 Catalog Express
February 20-21 Worksheet	February 22-23 Giza Studio
March 5 -6 Worksheet	March 7-8 CAP Studio
April 16-17 Worksheet	April 18-19 Catalog Express
April 30-May 1 Worksheet	May 2-3 Giza Studio
May 14-15 Worksheet	May 16-17 CAP Studio

HOTEL

Comfort Suites Grand Rapids - North

350 Dodge Street
Comstock Park, MI 49321 Tel: 616-785-7899
<http://www.comfortsuitesgrnorth.com>

(This hotel is about 5 miles north of our office and about a 10 minute drive from our office.)

CORPORATE RATES=

\$79.99 + TAX PER NIGHT (KING SUITE)

\$84.99 + TAX PER NIGHT (DBL QUEEN SUITE)

Springhill Suites by Marriott

450 N Center Dr. NW
Grand Rapids, MI 49544 Tel.: 616-785-1600
<http://marriott.com/property/propertypage/grrsh>

*(This hotel is only a 5 minute drive from our office.
You could walk it in about 20 minutes but you go over a highway overpass.)*

CORPORATE RATE = \$104 + TAX PER NIGHT

Hampton Inn - North

500 N Center Dr. NW
Grand Rapids, MI 49544 Tel.: 616-647-1000
<http://marriott.com/property/propertypage/grrsh>

*(This hotel is only a 5 minute drive from our office.
You could walk it in about 20 minutes but you go over a highway overpass.)*

CORPORATE RATE = \$109-\$144 + TAX PER NIGHT

Courtyard by Marriott

11 Monroe NW
Grand Rapids, MI 49503 Tel.: 616-242-6000
www.marriott.com

(This hotel is located downtown which is about a 10 minute drive from our new offices.)

CORPORATE RATE = \$119 + TAX PER NIGHT
Mention CAP 2020 when calling

Holiday Inn Express & Suites

358 River Ridge Dr.
Walker, MI 49544 Tel.: 616-647-4101
<http://hiexpress.com/grandrapidsmi>

*(This hotel is only a 5 minute drive from our office.
You could walk it in about 20 minutes but you go over a highway overpass.)*

CORPORATE RATES =

\$79 + TAX PER NIGHT

\$89 + TAX PER NIGHT (SUITE)

Amway Grand Plaza Hotel

187 Monroe Ave NW
Grand Rapids, MI 49503
Tel.: 800-253-3590 –or– 616-242-6000
<http://www.amwaygrand.com>

(This hotel is located downtown which is about a 10 minute drive from our new offices)

CORPORATE RATE = \$142 + TAX PER NIGHT

TRANSPORTATION

PORT CITY CAB CO-GRAND RAPIDS
Grand Rapids, MI ..616-243-5314

VERHEY LIMOUSINE SVC CO
Grand Rapids, MI ..616-735-9700

CALDER CITY TAXI
Grand Rapids, MI ..616-454-8080

GRAND RAPIDS VETERANS TRANSPORTATION
Grand Rapids, MI ..616-459-4646

GRAND RAPIDS TROLLEY CO
Grand Rapids, MI ..616-954-7000

GRAND RAPIDS BUS CTR
Grand Rapids, MI ..616-974-0674

TRAINING ADDRESS

Training is at our commercial headquarters: 550, 3 Mile Road NW, Grand Rapids, MI 49544
Phone: 800.227.0038 Fax: 616.454.4140 E-mail: commercial.training@2020.net

REGISTRATION FORM

2-Day Training

DAY 1: 10:00 am – 4:30 pm • DAY 2: 8:30 am – 3:00 pm

COST: \$590 + personal expenses

Registration deadline: 15 business days prior to training date

Print as should appear on completion certificate(s).

NAME(S): _____

NAME(S) (cont'd): _____

CONTACT EMAIL: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ ST / PROV.: _____ ZIP CODE: _____

PHONE: _____ FAX: _____

OF ATTENDEE(S): _____ CUSTOMER ID #: _____

CLASS NAME AND DATE: _____

TO ENROLL:

- Click [HERE](#) to register online • Or fax this enrollment form to 616-454.4140 • Call: 800.227.0038
- E-mail: commercial.training@2020.net

Method of Payment: *Required prior to class.* • AMEX • VISA • MC • Invoice

Card #: _____ Exp. date: (MM/YY): _____

Address and zip code as appears on credit card invoice: _____

CARDHOLDER'S NAME: _____

AUTHORIZED SIGNATURE: _____

Cancellation/Substitution Policy: Cancellations received 5 business days before the training session incur no penalty. After that cancellations are subject to the entire fee, which may be applied towards a future session. Please note that if you don't cancel and don't attend, you are still responsible for payment. Substitutions may be made at any time.